

BENJAMIN STEEL COMPANY

JOB TITLE: **Warehouse**
SHIFT: **3rd Shift**
RATE OF PAY: **\$18.75/hour**

POSITION SUMMARY:

Performs a variety of warehousing duties, which requires an understanding of the Company's storage plan. Work involves most of the following: verifying materials against receiving and shipping documents, noting and reporting discrepancies and obvious damages; routing material to prescribed storage locations by proper methods to protect material and employee safety; rearranging and taking inventory of stored materials; examine stored materials and reporting deterioration and damages; removing material from storage and preparing it for shipment. May operate various equipment to stage, locate or process material for shipment.

DUTIES AND RESPONSIBILITIES:

- 1.Accurately locate and identify stock for storage and retrieval using scanner when appropriate.
- 2.Safely operate related machinery and equipment.
- 3.Properly identify, scan and process paperwork necessary for material handling.
- 4.Correctly load and unload trucks and verify load with delivery tickets and scanner.
- 5.Properly tag, band, and package material for shipment.
- 6.Maintain a clean and safe work area.
- 7.Always be helpful and courteous to all customers and employees.
- 8.Perform other duties as related or assigned for the benefit of the Company.
- 9.Good attendance is an essential function of this job.

EDUCATION AND EXPERIENCE:

High School Diploma or GED.
Previous shipping and receiving experience helpful.
Overhead crane and forklift experience preferred.
Must be able to read a tape measure.

KNOWLEDGE, SKILLS AND ABILITIES:

Ability to work as a team member without close supervision to meet Company and personal goals.
Capable of reading a tape measure, calipers, and orders.
Able to recognize different colors.
Good reading, writing and math skills as measured by a pre-employment test.
Ability to meet physical demands of position which are required 95% of the workday (i.e.) lifting up to 50 lbs independently, pushing, pulling, standing, climbing).

Apply online @ <http://www.benjaminsteel.com/employment-2>